

**Minutes of the Heydon Parish Council Meeting
on 13 September 2016 at 6.30pm at Ash Cottage, 37 Fowlmere Road, Heydon**

Chairman: Diana MacFadyen
Parish Councillors: Carroll, Janson Jones, Smith
District Councillors: Barrett

Actual start: 18.32

1. Appointment of Minuting Secretary

Cllr Janson Jones was proposed as Minuting Secretary by the Chairman and this was accepted by the Council.

2. Apologies

Cllr van de Ven, Cllr Hales, Clerk, and Councillor Shaw. This was accepted by the Council

3. Opportunity for Public Questions

There were no Public Questions

4. To receive any declarations of Pecuniary and non-Pecuniary Interests of Councillors

There were none received

5. To approve the Minutes of 12 July and 21 July (Planning) 2016

These were approved by the council as a true and accurate record of proceedings and were signed by the Chairman

6. Footpaths – Cllr Shaw

A report had been sent by Cllr Shaw to the Chairman and was circulated at the meeting. Cllr Shaw and Peter Gaskin were unable to make contact as they were both on holiday.

7. Heydon Lane - Chairman

The Chairman had met with Peter Taylor to investigate drainage issues at Heydon Lane. These had been identified and Mr Taylor is to take action on blocked drains. There are also some blocked drains by Lane Farm House and the Chairman is to contact the owner.

8. Pavements and verges – Chairman/Cllr Janson Jones

Cllr Janson Jones had circulated a draft text to go to residents in Heydon living in properties bordering on public pathways. This was approved by the Council. Cllr Janson Jones to print up copies and councillors to hand out.

The Chairman had also happened upon a team of contractors working near High Close on behalf of SCDC, and pointed out an unkempt area with brambles on the corner. SP

Landscapes has confirmed that they will deal with this and clear it up. Debbie Barrett is the Officer in charge at SCDC.

9. Finance – Clerk

The Clerk had circulated the latest financial figures, and the Chairman gave an oral update on latest payments.

10. Finance & Governance Committee – Cllr Carroll

Cllr Carroll gave a report on the Finance and Governance Committee meeting of the 9 August 2016. The main points were:

- The F&GC is expected to meet once a quarter to start off with, but this is expected to decrease
- The most urgent action was to ask all Heydon Parish Cllrs to update their Register of Interest, which has now been done
- The point raised with regards to line management for the Clerk is to be revisited since it was agreed that this should most properly rest with a representative from CAPALC
- Cllr Carroll has drafted a list of policies for renew to be discussed at the next F&CG
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11. Allocation of Section 106 Payment – Risk assessment of Chalk Pit

Cllr Carroll has repaired the existing picnic table to make it stable and safe for now, but in his assessment the table will need to be replaced in the next 12 months. We are still waiting to hear from Cllr Hales regarding an offer to help organised affordable transport for a new bench from the manufacturer.

12. Planning

There are no current applications.

SCDC has approved the extension at 70 Fowlmere Road according to email communication with the Chairman.

Cllr Smith also expressed his concern that Hill Farm still had not widened the entrance for multiple occupancy as required by planning regulation.

The garage in 71 Fowlmere Road still has no hedging along the front as stipulated in planning consent. Cllr Smith has been in touch with the owner, who claimed that he was coming to a compromise with his neighbours in 84 Fowlmere Road. Cllr Janson Jones confirmed, that since she is said neighbour, she and her husband were very much in favour of a hedge being put in and her husband had offered advice on suitable plants. Cllr Smith to get in touch with Mr Livingstone again.

13. Application for Local Highway Improvements funding 2017/18

Karen Lunn has been in touch by email and has offered to visit Heydon to assess the road layout and to provide advice next week. Chairman MacFadyen, Cllr van de Ven, and Cllr Janson Jones to meet with her. Potential hotspots for speeding to discuss is entrance into the village from the A505 direction and the bend outside Ash Cottage.

14. Correspondence

The Council has received a letter of thanks for the annual donation to the DCC for the occasional use of the Church for free.

15. County and District Councillor's Report

Cllr van de Ven had sent written report in advance, which Cllr Barrett commented on, pointing out the new boundary changes that are coming up, with changes to both Parliamentary and County boundaries meaning that Melbourn will belong to Hertfordshire North and see a change in MP, while Heydon is set to move to a new cluster with Duxford, Thriplow, Fowlmere, Whittlesford and the Chishills. Cllr Barrett will look further into the details, especially if District boundaries are also effected, and report at the next Council meeting.

16. To accept notices and matters for the next Agenda

New proposal for County, District and Parliamentary boundaries

17. Date and venue for next meeting.

The next meeting will take place on Tuesday 8 November, venue still to be confirmed.

There being no further business the meeting was closed at 8.40pm.

The Cllrs expressed their thanks for Cllr Smith for kindly hosting the evenings meeting.