

**Minutes of the Heydon Parish Council AGM
on 12th May 2015, The Mission Hut, Heydon**

Chairman: Diana MacFadyen
Parish Councillors: Livingstone, Smith, Carroll, Janson Jones
Clerk: Sarah Scott
Other: Yvonne Harris

Actual Start: 18:33

1. To Elect the Chairman and Vice Chairman

Cllr Smith proposed that Diana MacFadyen be elected Chairman, Cllr Carroll seconded this proposal. It was unanimously resolved that Cllr MacFadyen be elected Chairman. Cllr Carroll proposed that Cllr Livingstone be elected as Vice Chairman, this was seconded by Cllr Janson Jones and it was unanimously resolved that Cllr Livingstone be elected as vice Chairman of the Parish Council.

2. 6:30 – 6:45pm Opportunity for Public Questions (if required)

There were no members of the public.

3. To receive any declaration of Pecuniary and non-Pecuniary Interests of Councillors

There were none declared.

4. To Approve the minutes of the meeting on 10th March 2015

These were approved as a true and accurate record of the meeting and were duly signed by the Chairman.

5. Finance

The Chairman signed the annual audit papers as well as the annual Governance Statement. The Clerk to send these off to the external auditor.

6. Review of Policies

The Clerk has not quite finished these as there are new standard Standing Orders and Financial Regulations from NALC to add. As soon as these are done she will circulate them and load them onto the website.

7. Planning

84 Fowlmere Road is still in the consultation period.

The LDF consultation is still in progress and it looks like this will go through later in the year.

Cllr Janson Jones asked that in light of her planning application, if the Parish Council would have a motion in place should a similar situation arose again (a Councillor's planning application which involved 2 neighbours, thus unless a dispensation was in place, the Council would not be quorate and therefore unable to meet and make a decision on a planning application).

Although this was an exceptional circumstance, the Chairman mentioned that in other Parishes, if a planning application related to a Councillor, they would return the plans to SCDC with no comment. It was agreed that the Parish Council would take each planning application on its merit and it would at the discretion of the Council if they felt they would be unable to make a fair judgment.

8. Heydon Lane – Chairman

Good progress is being made at Heydon. The highways team has found out some of the causes (pipes in the bank were fractured). These pipes would be replaced. Some of the die testing has identified where some of the water running into Heydon Lane is coming from. Cllr Smith asked if a timeline should be put on these works and the Parish Council thought that this was not a good idea.

9. Footpaths

Cllr Carroll reported that the footpaths were in reasonable condition however the Icknield Way did have some damaged due to beet lorries.

Billy Crotty is to be asked to trim around the dog bin on Fowlmere Road. The cross-field footpaths have not been reinstated, but they are passable.

10. District and County Councillors Report

These will be presented at the APM, which follows.

11. Correspondence

The Computershare letter and Pension letter are to be held on file.

As the Parish Council are looking for a new Clerk (advertisements have been placed on the noticeboard, the website and in the Village Web) Yvonne Harris has put herself forward as a possible replacement on a temporary basis until January 2016. She has lived in Heydon and also served on the Parish Council as a Councillor. After discussion it was agreed that she be appointed Clerk until at least January 2016; if there are any further applicants, then they will be told that the position is filled until at least January 2016, but these details will be held on file.

12. To Accept Notices & Matters for the next Agenda

Some fencing on the east side of the Chalk Pit had been cut – Cllr Carroll offered to repair this. Cllr Livingstone said he would repair the gate, which is a bit stiff.

13. Date and Venue for next Meeting

14th July 2015 - at The End Cottage, Fowlmere Road

There being no further business the Chairman closed the meeting at 19:41.