

HEYDON PARISH COUNCIL

Minutes of the Remote Parish Council Meeting held on Tuesday 21st July 2020

Present: Councillors Mrs D MacFadyen (DM)(Chairman) Mrs S Oliver (SO), Mr J Arthur (JA), Mr A Fowler (AF), Mr S Wright (SW)
District Cllr Roberts (DR) part, County Cllr Peter McDonald (PM) part
Mrs S Walmesley (Clerk) with one Member of the Public

Mr Wright had signed the Declaration of Acceptance of Office following his co-optation at the last meeting.

6.30pm PARISH COUNCIL MEETING

1. APOLOGIES FOR ABSENCE AND DECLARATIONS UNDER THE CODE OF CONDUCT

All Councillors were in attendance. There were no interests declared.

2. PUBLIC QUESTIONS ON AGENDA ITEMS AND FOR DISCUSSION AT FUTURE MEETINGS

The following questions had been submitted to the Council prior to the meeting.

- Would it be possible to have an update on the Formal internal Review as requested on the FOI we raised? The Clerk confirmed that a reply to the FOI was sent by e-mail on the 29th June 2020. Councillors were satisfied with the reply. The resident, who was in attendance, asked that he be advised of the result of the requested formal internal review which the Clerk would arrange. It was reiterated that the issue raised in the request was not within the remit of the Parish Council.
- Better publicity of Parish Council zoom meetings? The meeting was advertised on the village notice board and website through the agenda which Councillors agree was satisfactory. The resident requested that the link should be on the home page of the website. Councillors felt that the link could easily be accessed via the agenda on the website which was accessed from a tab from the home page.
- 3. Date for the Heydon Parish Council AGM? The Clerk advised there is no requirement to hold an AGM (Annual General Meeting of the Parish Council) this year due to coronavirus legislation. The next AGM would therefore be in May 2021. A date for an Annual Parish Meeting would be arranged once restrictions were relaxed further. Parish Councils had been advised not to hold face to face meetings for the time being. The resident queried the process for the Election Of Chairman and referred to Standing Orders. He was advised that the Chairman stood down at the Annual General Meeting. An election of a new Chairman, or re-election of previous Chairman, took place as the first item on the agenda.

-
Clerk

3. TO APPROVE MINUTES OF

3.1 The Parish Council Meeting held 16th June 2020

The minutes as circulated were taken as read and then approved as a true record and would be signed by the Chairman.

4. MATTERS ARISING

4.1 Use of Village Web for Parish Council updates

Cllr Arthur reported that the Church committee had advised that they would be happy to include a short flyer in the Village Web distribution. The Clerk offered to circulate an example of a flyer/bulletin used by another Parish Council. This was a short update on issues discussed at Parish Council meetings and was more user friendly than the minutes. If Councillors agreed, and when there were more things happening, the Clerk could prepare a draft for Heydon. It was agreed that the Clerk forward a copy. Cllr Oliver asked the timetable for the distribution of the Village Web. Cllr Arthur believed the next edition was due out in August.

-
Clerk

5. COUNTY AND DISTRICT COUNCILLOR REPORTS

5.1 District Council

Cllr Roberts was in attendance but was unable to connect to video or sound.

5.2 County Council

The Chairman welcomed Cllr McDonald to his first Parish Council meeting representing Heydon. He advised that he was aware that some reports he had made did not reach the Parish Council

but he would make sure they did in future.

Cllr McDonald gave a brief summary of the current report which he would forward to the Clerk following the meeting. This covered a County Council contingency plan for local outbreaks of Covid 19. He added that there were currently limited outbreaks in Peterborough and Fenland.

There was a new fostering campaign and he urged anyone interested to get involved.

BAME working groups had been set up and there had been good discussions at the recent County Council meeting.

There was a plan for all libraries to reopen from the 3rd August for two days per week,

Other issues reported by Cllr McDonald were the Foxton travel hub, which now had planning consent, additional mobile classes to be provided in schools through the Communities Capital Fund, and Children and Adults safeguarding.

Cllr McDonald then gave an update on ongoing highway issues including the junction at Ickneild Way and Fowlmere Road where there was a flooding issue. The Chairman believed this was due to a blocked drain. The Chairman added that the drains in the village had not been cleared for a very long time. She explained the history of Heydon Lane where works had been carried out in 2019 to resolve surface water issues, but since then there had been no follow up which made the original work a waste of time. Cllr McDonald advised that during the pandemic the highway teams had been seconded to other teams. He agreed to arrange for the Heydon Lane issue to be entered on the County Council website so that he could follow up the progress.

The Chairman thanked Cllr McDonald for his report.

6. FINANCES

6.1 To receive the financial statement and to approve the payment of bills

MRS D MACFADYEN

Internal Auditor fee 2019/20	£ 29.18	
Paint for bus shelter	£ 42.84	£72.02

LITLINGTON PARISH COUNCIL

Contribution towards zoom membership		£ 15.00
--------------------------------------	--	---------

MRS S WALMESLEY

Clerks salary and expenses April -June 2020		£521.57
---	--	---------

HMRC

PAYE April -June 2020		£120.00
-----------------------	--	---------

TOTAL

£685.75

The Clerk advised that the following payments had been made between meetings –

EDF Energy

Bus Shelter power	£ 9.00	
-------------------	--------	--

B COOTES

Weed treatment at Chalk pit	£30.00	
-----------------------------	--------	--

INFORMATION COMMISSIONER

Renewal of data protection registration	£ 35.00	
---	---------	--

AGREED. Proposed Cllr Oliver, Seconded Cllr Arthur

The Chairman advised that the mid grey paint for the bus shelter floor was out of stock.

Councillors agreed that light grey could be ordered instead,

8.2 Change of Bank Signatories

The Clerk reminded Councillors that they needed to register as signatories on the bank account.

The process had been started with Cllr Oliver but due to other issues had stalled. Cllr Oliver agreed to investigate how to progress.

7. HIGHWAY ISSUES

7.1 Update on traffic concerns and road surfaces

The Clerk referred to a request at a previous meeting relating to any weight restrictions on the village roads. She asked Cllr McDonald if he would be able to find out which he agreed to do.

The Chairman added that the request was as a result of the large farm vehicles using the village roads.

7.2 Traffic Speeds

7.2.1 Update on Community Speedwatch

Cllr Oliver reported that she had arranged for the Police Speedwatch officer to train two more volunteers later in the week. Once they had been trained she hoped to get the Community Speedwatch team up and running again. She would report back on the progress at the next Parish Council meeting.

7.3 Heydon Lane Drainage

As discussed with Cllr McDonald, under the County Council report, he agreed to follow up with County Highways.

8. BUS SHELTER8.1 Defibrillator Training

The training, which had been booked for April, had to be cancelled due to the coronavirus pandemic and lockdown. As restrictions were starting to ease it was agreed that a new date be discussed with Community Heartbeat although there was still some uncertainty for the opening of public buildings. Cllr Oliver agreed to make enquiries. **-SO**

8.2 Painting of Bus Shelter Floor

As reported under Item 8.1 the paint was being purchased. The Chairman agreed to arrange for the work to take place once received. **-DM**

9. FOOTPATHS9.1 Bran Ditch

The Chairman reported that there had been a water leak from a neighbouring property which had resulted in flooding at the entrance to the footpath. This had now been dealt with but the area was very wet.

9.1.1 Update on Bran Ditch Interpretation Board

There had been no further contact with David Kenny, Historic England, over the interpretation board.

9.2 General Update on Footpaths

Cllr Arthur reported that there were no issues with the footpaths at the present time. Paths still needed to be reinstated but walkers were managing to keep the routes open. It was noted that once harvesting was completed a request may have to be made for the farmers to mark out.

9.3 Request for additional dog waste bin

The Clerk to follow up with the District Council officer. Before the pandemic restrictions he was going to take a look and see if a bin would be allowed. **- Clerk**

9.4 Travellers

It was acknowledged that the travellers, who were based at the gravel pit plantation, could not be moved during the lockdown and the landowner still seemed to be reluctant to move them on.

10 PLANNING10.1 To consider Planning Applications

The Clerk had circulated details of a planning application which would need to be considered before the next scheduled meeting, It was agreed that a remote Planning meeting be arranged for Tuesday 4th August.

11. TO CONSIDER CORRESPONDENCE RECEIVED INCLUDING;11.1 SCDC/CAPALC –Various correspondence relating to coronavirus

Information received had been forwarded to Councillors.

11.2 Greater Cambridge Green Infrastructure Opportunity Mapping Project

Details had been forwarded to Councillors. The closing date for a response was the 27th July.

12. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK

There were no issues raised.

13. DATE OF NEXT MEETING –Tuesday 4th August 2020 (Planning), Tuesday 29th September 2020 (Parish Council)

There was no further business and the Chairman declared the meeting closed at 7.55 pm

Signed..... (Chairman) on(Date)