

## HEYDON PARISH COUNCIL

### **Minutes of the Parish Council Meeting held at The End Cottage, 75 Fowlmere Road on Tuesday 27<sup>th</sup> November 2018**

Present: Councillors Mrs D MacFadyen (DM)(Chairman), Mr M Shaw (MS), Mr A Fowler (AF), Mr P Smith (PS)  
County Cllr Topping -part  
Mrs S Walmesley (Clerk) with one Member of the Public

#### **6.30pm PARISH COUNCIL MEETING**

**1. APOLOGIES FOR ABSENCE AND DECLARATIONS UNDER THE CODE OF CONDUCT**

Apologies were received from Cllr Rowbotham and District Cllr Roberts. There were no declarations made.

**2. PUBLIC QUESTIONS ON AGENDA ITEMS AND FOR DISCUSSION AT FUTURE MEETINGS**

2.1 Proposed Development

Concern was raised by a resident over neighbouring land on Fowlmere Road where she had seen a surveyor measuring the site. There were rumours that up to eight dwellings could be planned.

The Chairman advised that Cllr Roberts had asked the South Cambridgeshire District Council Planners if they were aware of any activity. They had advised that there had been a request for pre-application advice in July 2017 for 16 dwellings. At that time the Local Development Plan was not in place and so the applicant was advised that a scheme of up to 8 dwellings, with 50% affordable housing, might be supported. Now that the Local Development Plan was in place this advice would not stand.

Councillors were asked to keep the resident updated with any developments which they agreed to do.

**3. TO APPROVE MINUTES OF**

3.1 The Parish Council Planning Meeting held 25<sup>th</sup> September 2018

The minutes as circulated were taken as read and then approved as a true record and signed by the Chairman.

**4. MATTERS ARISING**

4.1 Defibrillator –Quotation from Community Heartbeat

The Clerk reported that she now had a firm quotation for a defibrillator which totalled £2055 plus VAT. There would also be a cost to connect to the electricity supply. Councillors agreed that the Clerk proceed with the order. -Clerk

4.2 Communication with Parishioners

4.2.1 Heydon Website Replacement

Cllr Rowbotham and the Clerk were investigating alternative websites. Another site would not only be cheaper to maintain but also comply with the GDPR requirement of being hosted within Europe. The Clerk hoped that this would be progressed before the expiry of the current hosting agreement through Weebly.

4.2.2 GDPR –Councillor e-mail addresses

The Clerk suggested that the introduction of Councillor e-mail addresses tie in with the replacement website.

4.3 Update on salt bin for Heydon Lane

The Chairman confirmed that the salt bin had been installed. The County Council would be forwarding an invoice.

**5. COUNTY AND DISTRICT COUNCILLOR REPORTS**

5.1 District Council

Cllr Roberts had sent her apologies. The Chairman reported that Cllr Roberts had been asked to follow up on concerns raised by parishioners over the planning application for a new access at 69 Fowlmere Road where a number of healthy trees had been

removed. It was believed that the planning application was for the removal of only one tree. The removal of the trees made a big difference to the street scene. There was also a requirement in the planning consent to fill in the original access which had not yet been done. Due to pressure from residents the Chairman had spoken to the owner and advised of the requirement to comply with planning conditions.

A discussion took place on the tree work that had taken place. Cllr Roberts had not had any feedback to date from the District Council Enforcement Officers. It was agreed that a letter be sent to the South Cambridgeshire District Council Enforcement Officer, and Trees and Landscapes Officer, expressing concerns raised by parishioners and asking that a site meeting take place as soon as possible.

-Clerk

The Chairman then reported that Cllr Roberts had asked for an update on the proposal for a large development in Heydon, as reported at the last meeting. The Chairman and Cllr Roberts had met with the Planning Officer Julie Ayre who confirmed that the development proposal, in its present form, would not be supported.

Cllr Roberts had since been made aware that the landowner wanted further discussions with Ms Ayre.

### 5.2 County Council

Cllr Topping agreed to forward a written report to the Clerk. He advised that he was not aware of any action on the Heydon Lane issue. An update was made on other issues under agenda items.

-PT

## 6. FINANCES

### 6.1 To receive the financial statement and to approve the payment of bills

The invoices were available for checking. The following payment was approved:

CGM

Chalk pit cut August 18 (inc £30.00VAT)	£ 180.00
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MRS S WALMESLEY

Reimburse for Poppy wreaths	£ 20.00
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TOTAL	£200.00
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The following payments had also been made between meetings –

MR W CROTTY

Grasscutting & strimming	# 90.00
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MR W CROTTY

Bran ditch work	#2000.00
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EXTRA ENERGY

Bus Shelter light	# 98.73
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### 6.2 Budget/Precept 2019/20

The Clerk had distributed a report on income and expenditure to date plus the expected financial position at the end of the financial year. Councillors were asked to look at the proposed budgeted amounts with a view to agreeing the Budget/Precept at the January 2019 meeting.

-Cllrs

### 6.3 Energy Provider Contract from February 2019

The Clerk advised that extra energy had ceased trading and all accounts had been transferred to Scottish Power. Love Energy, the Energy Broker, had suggested that the Parish Council take out a contract with a new supplier as soon as possible as the tariff for Scottish Power was one of the highest. A list of options had been forwarded to Councillors. The Clerk confirmed that the refund of £1836.16 had been credited to the Parish Council account.

-Clerk

It was agreed that the Clerk arrange a contract with EDF energy for a one year contract. This could then be reviewed in 2019.

## 7. HIGHWAY ISSUES

### 7.1 Update on Heydon Lane and Tree

There had been an update made under the County Councillor report.

### 7.2 LHI Application 2019/20 & Traffic Sped Survey update

The Clerk had been advised by the CCC Project Manager, Josh Rutherford, that there were still some issue with the speed monitoring equipment. He had forwarded the feasibility report for the 2019/20 application stating that as the application was for a MVAS, which would monitor the traffic speed anyway, there was no need to carry out a traffic survey. The Clerk reminded Councillors that the reason for the traffic survey

request was so that there would be evidence of speeding to put forward to support the LHI application.

The feasibility report was then discussed. Cllr Topping advised that he had received a report from Mr Rutherford regarding the LHI submissions and there was nothing on the report to say that the Heydon application would not be supported. Councillors agreed that the Clerk confirm that the Parish Council would be agreeable to contribute £700 should the bid be successful. She would also point out the purpose of the speed survey request. Cllr Topping would also follow up with Mr Rutherford, and the Chairman of the Panel Committee, as he was concerned over small parishes missing out.

-Clerk &  
PT

### 7.3 Traffic concerns and road surfaces

Concerns had been raised at the last meeting by a parishioner regarding the condition of the roads. Cllr Topping advised that he had been around with the Highway Manager who had agreed to arrange for the edges of New Road to be patched. The Chairman asked whether there was any plans for Fowlmere Road, which was the road that the parishioner was most concerned about, and he agreed to follow up with the Highway Manager. Cllr Topping advised that he had not been able to find out when the roads in the village were last resurfaced as requested at the last meeting. It was noted that there were some paint marks around potholes. Cllr Topping confirmed that officers were getting on top of the pothole issue. Interviews were also taking place for a new Local Highway Officer. At the present time this was being covered by an officer who was working with 37 parishes.

-Clerk

Another parishioner had also been concerned over weight limits through the village and this was being investigated by the Clerk with the Local Highway Officer.

## **8. FOOTPATHS**

### 8.1 Update on Bran Ditch

Cllr Shaw reported that the clearance work on the Ditch had taken place and a good job was done. The whole of this work was arranged through the Parish Council contractor as agreed with the Cambridgeshire County Council Rights of Way Officer, Peter Gaskin. Cllr Shaw had since spoken with Mr Gaskin who referred to additional work but this was still to be identified. Mr Gaskin had also asked for the Parish Councils bank details so that funds could be transferred. Councillors were advised that the payment for the Ditch clearance had been covered by the £1900 County Council grant plus £100 from Parish Council funds so it was unclear why additional funds were to be transferred.

After discussion it was agreed that the Clerk would remind Mr Gaskin that the contractor had been paid by the Parish Council, to prevent the County Council paying again, and provide him with the bank details. Once the additional funds were received a site meeting with Mr Gaskin would be arranged to discuss what the further requirement from the Parish Council was.

Cllr Shaw then reported that he had spoken to David Kenny, Historic England, after many attempts over the past months. He was now unsure about the interpretation board for the Bran Ditch but advised that there was a huge project planned for Cambridgeshire which had to include the Bran Ditch. Cllr Shaw had asked Mr Kenny to urge the interpretation board with Natural England and asked that an e-mail be forwarded to him with details of the project. This would then open up a line of communication. To date nothing had been received. Cllr Shaw added that in the past there had been discussions about a number of projects relating to the Ditch but the extent of the Parish Council involvement was yet to be advised.

### 8.2 General Update on Footpaths

Cllr Shaw advised that nothing had been reported to him. He was not sure of the position regarding the reinstatement of Footpath 5 and agreed to look and advise the Clerk whether the reinstatement had taken place.

-MS

### 8.3 Travellers on the Ickneild Way

The Chairman reported that the travellers had visited the village before. This time they had three caravans. She had been to see them with the landowner and asked them to leave, which they did, within three days. They had cleared the site of rubbish very well.

## **9. PLANNING**

### 9.1 To consider Planning Applications

There were no planning applications for consideration at this meeting. The Clerk

advised that she had received notice of an application for 20 Chishill Road which would need to be considered within the next 21 days. A date for a meeting would be agreed once the paperwork for the application was received.

9.2 Speculative Planning Proposal for Heydon

This was discussed with a local resident under Item 2.1.

**10. TO CONSIDER CORRESPONDENCE RECEIVED INCLUDING;**

10.1 Funding for Bikeability Cycle Training

Cambridgeshire County Council had advised that a grant previously made through the Department for Transport for cycle training in schools may no longer be available. Funding was in place for the current financial year but from April 2019 there may not be enough funding to ensure that every school is offered all of the training places needed. Currently the cost per pupil was £40 to participate.

Parish Councils were asked if they would be prepared to make a financial contribution towards cycle training in the area.

Councillors agreed that there were very few children in Heydon of school age.

**11. COUNCILLORS ITEMS FOR INFORMATION AND REQUIRING THE URGENT ATTENTION OF THE CLERK**

11.1 Neighbourhood Plan

Cllr Smith suggested that the Parish Council investigate producing a Neighbourhood Plan with other local villages so that there would be more input in the development of the community in the future. It was agreed to add this to the agenda for the next meeting to see how a plan could be initiated.

11.2 Local Councils Conference

Cllr Smith and the Clerk had attended the conference which was very well represented by the county Parish Councillors and Clerks. Cllr Smith advised that one suggestion made during a workshop was to invite wealthy parishioners to contribute financially to the village to supplement the precept. Councillors agreed that this was not something the Parish Council should do. If a parishioner approached the Parish Council with an offer themselves then that would be different.

11.3 William iv Public House

The Chairman advised that there was a new landlord at the Public House. The family also ran two other establishments in the local area.

The Chairman was thanked for her hospitality.

**12. DATE OF NEXT MEETING –Tuesday 29<sup>th</sup> January 2019 –Venue to be agreed**

There was no further business and the Chairman declared the meeting closed at 8.40 pm

Signed..... (Chairman)

on.....(Date)